

MATERIAL HANDLING ORDER FORM

EVENT _____
COMPANY _____ BOOTH NO. _____
ADDRESS _____
ORDERED BY _____ TITLE _____
PHONE _____ FAX _____
SIGNATURE _____ DATE _____

SHIPMENTS TO THE WAREHOUSE

Shippers Name _____ From City/State _____
How Will You Ship: Common Carrier _____ Airfreight _____ UPS _____
Shipping Date _____ No. of Pieces _____ Weight: _____
Carrier _____ Pro Number _____
Comments/Special Handling Requirements _____

**Shipments will be received and handled in accordance with information sent with this form.
This form and 100% of estimated charges must be received by phoenix expo prior to any shipment.
Shipments without this form and payment will not be accepted.**

ALL SHIPMENTS MUST COME PREPAID

OUTBOUND SHIPMENTS

Ship To _____ City/State _____
How Will You Ship: Common Carrier _____ Airfreight _____ UPS _____
Carrier _____

NOTE:

Each exhibitor or representative will be expected to label and package exhibit materials and furnish shipping information. Shipping labels must be provided by exhibitor or representative.

**REMIT FORM TO: PHOENIX EXPO CONVENTION & DRAYAGE SERVICES
1325 N. 105th PLACE
MESA, AZ 85207 OR FAX TO (480) 358-1003**

EVENT NAME: Arizona Music Educators Association